

## भारत सरकार/GOVERNMENT OF INDIA,

वाणिज्य एवं उद्योग मंत्रालय/ MINISTRY OF COMMERCE & INDUSTRY विकास आयुक्त का कार्यालय/OFFICE OF THE DEVELOPMENT COMMISSIONER, सीप्ज विशेष आर्थिक क्षेत्र / SEEPZ - SPECIAL ECONOMIC ZONE Pune Sub Office : SEZ Bhawan, Plot No. 6/1, MIDC, Phase-III, Hinjawadi, Pune - 411057 E-mail : jdcpc-mah@gov.in, Web-site : www.seepz.org Tel. : (020)61931707



Date: 03-05-2020

F.No. SEEPZ-SEZ/JDC-Pune/09/2018-19

To,
All IT/ITES Unit
Pune SEZ Cluster,
Pune.

Gentlemen,

Sub.: Permission for movement of Desktop/ Laptops from SEZ on temporary removal basis for facilitating Work From Home - reg.

Please refer to letter no SEZ Cluster/WFH/Desktop/2020-21 dated 16.04.2020 issued by Specified Officer, Pune Cluster vide which all the permissions for Work From Home were extended till 03.05.2020.

- 2. In view of current Covid-19 situation Central Government vide Order No. 40-3/2020-DM-I(A) dated 01-05-2020 has extended the lockdown up to 17.05.2020 and State Govt of Maharashtra vide order No DMU/2020/CR.92/DisM-1 dated 02.05.2020 has issued guidelines for the lockdown to be followed in Maharashtra. In the present situation, as per the order of state government SEZs in Pune will remain closed.
- **3.** In order to facilitate the IT/ITES SEZ Units working under Pune Cluster SEZs, all permissions for temporary removal of Desktops with accessories and Laptops for the purpose of Work From Home(WFH), granted by Specified Officer, Pune Cluster, which was valid till 03-05-2020, are hereby further extended up to <u>31-05-2020</u>.
- **4.** In case, any unit do not require such permission/extension, they may intimate the same to the jurisdictional Specified Officer about the same.

Yours sincerely,

(Pravin Chandra)

Joint Development Commissioner

SEZ Pune Cluster