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## #SEAPune: MoM DCP Pune - Desktop / Laptop movement - IT Industry

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**SEAP President** <[president@softexpune.org](mailto:president@softexpune.org)>

Sat, Apr 4, 2020 at 1:49 PM

To: Vidyadhar Purandare <[vidyadhar\\_purandare@persistent.com](mailto:vidyadhar_purandare@persistent.com)>

Dear Member,

Many of our SEAP member companies had approached the office bearers with a concern about the permission for movement of assets to enable Work From Home for their respective employees.

The police administration is under tremendous pressure due to lockdown arrangements and to facilitate the movement of essentials goods. This is leading to delays in approving the requests of the member companies.

SEAP office bearers along with IACC met Shri Bachchan Singh, DCP Crime, Pune Police on 3<sup>rd</sup> April. The MoM is shared below.

The proposed mechanism is given below for ready reference:

- The Pune City police will consider requests of the companies only under its jurisdiction (i.e. companies operating from Pune city limits)
- To apply for the digital pass one has to apply at [www.punepolice.in](http://www.punepolice.in) under "other" exempted category and fill up all mandatory details
- For Scenario 1: The employee has to apply for the digital permit (selecting the exempted category), providing the planned date of travel to office (2 days prior) and mentioning the reason (Collection of laptop/desktop from office in Pune). The Pune Police would approve the request after scrutiny, allowing the employee to travel for that particular day. The police department will deal with it from case to case basis.
- For Scenario 2: Companies have to apply for the digital pass for the company vehicles/vendor vehicles. It will be a time-bound pass for 1 day or max 2 depending upon the volume to be handled. Here, the companies will have to take an approach such that companies from different areas apply and take up movement. The proposed mechanism could be as below:
  - Companies in Pune city apply on 4<sup>th</sup> April and get approval for 7th for movement.
  - Companies in Magarpatta apply on 4<sup>th</sup> April and get approval for 7th for movement.
  - Companies in Baner and Aundh apply on 5<sup>th</sup> April and get approval for 8th for movement.
  - Companies in Yerawada, Nagar Road and Kharadi apply on 5<sup>th</sup> April and get approval for 8th for movement
  - Companies in Kalyani Nagar and Koregaon Park apply on 6<sup>th</sup> April and get approval for 9<sup>th</sup> for movement.

The above is the proposed mechanism. Members are requested to patient and considerate in view of tremendous pressure under which the police administration is working in the current scenario.

Member companies will have to liaison with the police department for permission on their own.

We would like to thank the Police Department, The Commissioner of Police and The Deputy Commissioner of Police for their consideration and extended support.

If you have any queries, please feel free to reach out to the [SEAP OFFICE](#).

In this crucial situation, SEAP is committed towards its members to provide the latest updates on various compliance and safety measures on COVID-19.

For all the circulars and updates: [www.softexpune.org](http://www.softexpune.org)

Let's encourage Pune Ecosystem to stay safe and cautious!

**Best Regards,**

**Ashwin Megha | President- SEAP**

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**From:** Vidyadhar Purandare  
**Sent:** 03 April 2020 18:31  
**To:** [dcpcrime.pune@nic.in](mailto:dcpcrime.pune@nic.in)  
**Cc:** Wazarkar, Rajesh <[rajesh.wazarkar@hyster-yale.com](mailto:rajesh.wazarkar@hyster-yale.com)>  
**Subject:** Desktop / Laptop movement - IT industry  
**Importance:** High

Respected Sir,

Cant thank you enough for your support and time at this critical moment.

I am taking an opportunity to share you the points that we discussed during the meeting. (if you okay this, will suggest the vehicle pass mechanism to the

Attendees:

Police Department: Shri Bachchan Singh, IPS – DCP, Crime, Pune.

Associations: SEAP – Vidyadhar Purandare, Vice President – SEAP. IACC – Rajesh Wazarkar, Chairman, IACC.

- DCP Sir briefed the SEAP and IACC representatives about the actual process to be followed and informed that almost 1.80 lakh requests are in the pipeline. Even after deputing the staff 24x7 this is taking time for the obvious reason. The priority and genuineness of the request needs to be verified.
- In view of the operations of the IT industry's work from home and further enabling BCP, we wish to inform that all our member companies are working from home. Most of them are 100% WFH and other have 98-99% WFH with only critical resources handling data centre, security, network (that too in rotation).
- To ensure BCP and WFH we have discussed below 3 scenarios:

Scenario 1: The employee is required in the company to collect the laptop / high desktop, owing to installation and triple security checks. Client security checks..

Scenario 2: Companies and business supports movement of assets by a common vehicle. Scattered approach can be taken. Companies in one area to move on a fix date for defined period.

Scenario 3: Last minute requirement for internet dongle, laptop breakdown, laptop charger failure etc.

- For scenario 1: The employee has to apply for the digital permit (selecting the exempted category), providing the planned date of travel to office (2 days prior) and mentioning the reason (Collection of laptop / desktop from office in Pune). The Pune Police would approve the request, after scrutiny, allowing the employee to travel for that particular day.
- For Scenario 2: Companies have to apply for the digital pass for the company vehicles / vendor vehicles. It will be a time bound pass for 1 day or max 2 depending upon the volume to be handled. Here, the companies will have to take an approach such that companies from different areas apply and take up movement. The proposed mechanism could be as below:
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  - Companies in Yerawada, Nagar road and Kharadi apply on 5<sup>th</sup> April and get approval for 8th for movement
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- The association representatives were happy to volunteer if any coordination help that the department may require (e.g. to bring up concerns of the IT units, to advise if a request is genuine or not or to talk about the priorities of the IT units)
- The association representatives requested the DCP sir to nominate some senior officer with whom the association representatives can liaison and coordinate.
- The association will educate the member companies on the work load faced by the department. Also, we will ensure the norms on social distancing are followed.
- Our inputs are based on inputs from various members of SEAP and IACC, the names have been mentioned for reference as below:

Cyient

Netchecker

Principal Global

Persistent

Evolent Health

Forgeahead

Saba

Saama

Talentica

Harbinger

KPIT

Eaton

Icertis

Tavisca

Ebix

Sutherlands

CloudMoyo

Capita

Clarion

HSBC

Globant

Covance Scientific Services

Entercoms

Aims Digital

And few others.. with a lot of phones have missed the names (Sorry!)

**Many thanks for your support.**

Regards,

**Vidyadhar Purandare**